



Grants and how to apply for one

1. The Parish Council normally makes grants only to community groups such as Scouts, Brownies, Playgroups, and Senior Citizens Groups –with members resident in the Parish of Great Linford.
2. The Parish Council does not normally give money, rather if a grant is approved the Council will purchase equipment on behalf of the applicant group.
3. When applying for a grant, you are advised to provide as much information as possible about your group as this will help the Parish Council to give proper consideration to the application.
4. You will need to complete the form of application provided by the Parish Council, and provide a recent financial statement and a copy of your latest audited accounts. If you do not have any audited accounts (eg if the group is newly formed), please explain the circumstances. If there is insufficient room on the application form, please use a separate sheet of paper.
5. The Council will not consider an incomplete application.
6. Under “Membership” please indicate how many members you have, and the proportion of them resident in the Parish of Great Linford.
7. Under “Amount and Purpose of Grant Sought”, please provide details of the supplier of the items for which the grant is sought, including their address and telephone number, and an order form if appropriate.
8. For guidance, the level of single grants would be up to £400, however all circumstances will be considered.
9. When you have assembled all the information required, you should send it as soon as possible to the Parish Clerk. The Council meets on the Third Tuesday of each month.

Please read these notes before using the application form (below)

GRANT APPLICATION

NAME OF ORGANISATION:.....

OBJECTIVES:.....
.....
.....

FINANCIAL DETAILS:
Membership Fee or Subscription.....

Estimated Annual Income.....

Estimated Annual Expenditure.....

Grant Amount Requested.....

Purpose of Grant.....
.....

INFORMATION TO SUPPORT APPLICATION:
.....
.....
.....

ENCLOSURES: (please tick)

Recent Accounts:

Constitution:

Additional Sheets:

We would like/do not wish * to make a personal presentation to the Parish Council (* delete as appropriate).

This Application is submitted by:

Name:.....

Position in Organisation:.....

Address:
..... Postcode.....

Tel No:.....

Signed.....

Date.....

Please return completed form to:
Mrs Eirwen Tagg,
Parish Manager,
Great Linford Parish Council
10 Tower Crescent,
Neath Hill Local Centre,
Milton Keynes, MK14 6JY